



## **Louisiana Rural Ambulance Alliance**

*3695 Bank Drive • St. Gabriel, LA 70776 • 985-513-3593*

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### **ASSET LEASE REQUEST CHECKLIST**

- Complete Short Term Lease Application.
- Return completed Short Term Lease Application two (2) weeks prior to requested lease date to Demerrius Slocum, LRAA Asset Manager via email: [assetmanager@louisianaambulancealliance.org](mailto:assetmanager@louisianaambulancealliance.org)
- Upon lease request approval\*, Asset Lease will be emailed to you to print and sign.
- Email signed lease to Demerrius Slocum, LRAA Asset Manager at: [assetmanager@louisianaambulancealliance.org](mailto:assetmanager@louisianaambulancealliance.org)
- Lessor is responsible for the safe transport and return as scheduled of leased item(s). Alliance office can assist with asset transport information if needed.

\* Alliance Asset Item Availability is determined based on need for that asset (i.e.: Emergency use is given a higher priority than day to day or special event use). If the need for that asset is equal, then the assets are allocated on a first come, first served basis.

If you have any questions please contact Demerrius Slocum, LRAA Asset Manager at

Office: **(985)-513-3593** or Email: [\*\*assetmanager@louisianaambulancealliance.org\*\*](mailto:assetmanager@louisianaambulancealliance.org)