



MEMO

Date: June 24, 2015

Re: CORES Initiative Meeting / Homework

To: Selected EMS Providers

From: Sara Crochet / Louisiana Ambulance Alliance

1. Make KPI for Cancel, Refusal, Refusal with Treatment with PCR.
2. Snapshot for January 1 for people
3. Snapshot for January 1 for equipment mileage
4. Notification of period selecting to Novitas.
5. Start Capturing Response Times for Primary vs Secondary.
6. Start working on Facility information.
7. Start working on unit information.
8. Define Response Time
9. Review Job Descriptions
10. Need to Calculate square footage for the building.
11. Cost for training and/ or education.
12. Find mileage per unit/vehicles per year.
13. For Fire Based providers, run volume of ambulance calls vs fire calls. Create a monthly log.
14. Separate out your IT related expenses:
 - a) Payroll and benefits
 - b) Gross Payroll
 - c) Benefits- Vacation, Sick, 401k or Pension, Health Insurance (Company Portion) Payroll Taxes (Company Portion)
15. Software
 - a) CAD
 - b) PCR
 - c) Hard Equipment
 - d) Laptops, Desktops, Toughbook's
 - e) Internet
 - I. Internet, Unit gateways, 12 lead transmission
16. PECOS up to date and has the correct information:
 - a) Administration
 - b) Buildings/Stations
 - c) Units
 - d) Contact Information

Person with the most completed homework will get 5 gold stars!!!!